



# Centennial Glass

## CONFIDENTIAL CREDIT APPLICATION AND AGREEMENT

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This confidential credit application defining terms and conditions set forth by Centennial Glass must be completed in full and returned before your credit can be considered. This agreement governs all sales to you of Centennial Glass products/services based on terms and conditions set forth herein which may be modified from to time by Centennial Glass with written notice to the approved applicant. Sales representatives or agents of Centennial Glass are not authorized to amend or change terms of sale or any other terms and conditions of this agreement.

### GENERAL BUSINESS DETAILS

Credit Amount Requested: \$ \_\_\_\_\_

Legal Name of Business: \_\_\_\_\_ Tel.: \_\_\_\_\_

Trade Name: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ City/Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Mailing Address (If different) \_\_\_\_\_ Legal Form:  Incorporated  Sole Proprietorship  Partnership

Address: \_\_\_\_\_ City/Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Line of Business: \_\_\_\_\_ Years in Business: \_\_\_\_\_

If applicant a subsidiary, provide name of parent company: \_\_\_\_\_

### CREDIT INFORMATION

Name of Bank and Branch: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Tel.: \_\_\_\_\_

### 3 MAJOR TRADE REFERENCES

Name of Supplier: \_\_\_\_\_ Tel.: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Email/Fax: \_\_\_\_\_

Name of Supplier: \_\_\_\_\_ Tel.: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Email/Fax: \_\_\_\_\_

Name of Supplier: \_\_\_\_\_ Tel.: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Email/Fax: \_\_\_\_\_

**COMPANY PERSONNEL CONTACT – SHIPPING**

Main Contact: \_\_\_\_\_ 2nd Contact: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_  
Fax: \_\_\_\_\_ Fax: \_\_\_\_\_

**COMPANY PERSONNEL CONTACT – ACCOUNTS PAYABLE**

Main Contact: \_\_\_\_\_ 2nd Contact: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_  
Fax: \_\_\_\_\_ Fax: \_\_\_\_\_

Unless specified by checking this box, invoices and supporting documentation will only be provided by email.

**CENTENNIAL GLASS CREDIT AGREEMENT TERMS AND CONDITIONS**

This is an application and agreement for credit and shall apply to any and all credit extended by Centennial Glass. The credit applicant understands and agrees to the following terms and conditions of sale:

1. Terms of sale are net 30 days from invoice date. Purchaser agrees to pay all invoices according to these terms. Agents or representatives of Centennial Glass are not authorized to change or adjust credit terms without written authorization of the credit manager.
2. Any dispute by the applicant shall be reported in writing to the Credit Manager of Centennial Glass within 30 days of the date that labour was performed and/or the material was supplied along with the details of the dispute. If the applicant does not issue a written dispute within the said 30 days, notwithstanding that the dispute is not resolved, the applicant shall pay to Centennial Glass all amounts due and owing, without any set-off pending resolution of the dispute. The payment made by the applicant shall not affect the applicant's dispute.
3. Accounts not paid by due date are subject to an interest charge from due date at the rate of 2% per month (24% per annum) as shown on invoices.
4. NSF cheques will be subject to a \$20.00 charge.
5. Failure to comply with these terms and conditions may result in cancellation of credit privileges without notice.
6. Applicant agrees to bear all costs incurred in collecting any unpaid amounts including but not limited to, collection agency, legal fees and court costs.
7. The information given in this application and agreement is warranted to be true, complete and correct and given for the purpose of obtaining credit.
8. The applicant consents to the obtaining of credit and/or personal information as may be required in connection with the credit line hereby applied for or any renewal or extension thereof and to the disclosure of any trade information concerning the applicant to any credit reporting agency or to any person with whom the applicant has or proposes to have financial relations.
9. The applicant grants to Centennial Glass a security interest in all personal property stored or left in the possession of Centennial Glass until such time that all amounts owing by the applicant to Centennial Glass are paid.

\_\_\_\_\_  
Authorized Officer/Owner Name (Typed or Printed)

\_\_\_\_\_  
Authorized Officer/Owner Signature

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_ Approved Credit: \_\_\_\_\_

Sale Rep Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Application not approved without Sales Rep initial